

METRO SPECIAL POLICE DEPARTMENT

OFFICE OF HUMAN RESOURCES

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Grayson S. Broske, MPA
Commissioner

"TAKING PRIDE IN PROFESSIONALISM" - motto



VETERAN RECRUITMENT PROGRAM

The Metro Police Department (MSPD) welcomes military veterans who are looking for a rewarding and exciting career in law enforcement. Because we have a paramilitary structure, military veterans often times can easily integrate. With specialized assignments and supervisory opportunities, veterans can utilize their military experience into their MSPD career.

We offer several benefits for those military veterans that qualify:

Veterans with an honorable discharge can substitute four (4) years of active military service in the Air Force, Army, Navy, Marines, or Coast Guard in lieu of the minimum college credit requirement.

Veteran Preference Test Points (5 points added to the Oral Board Exam upon receiving a passing score) To be able to qualify the applicant must:

- Submit form DD214;
- Active duty military personnel who do not possess a DD214 must provide recruiting staff with a letter on official military letterhead from their base commander indicating the date the applicant is due to leave military service with the expectation of an honorable military discharge. (Letter will be verified during the background process.);
- Once officially discharged, the applicant shall submit their DD214 showing an honorable discharge. This must occur before the background investigation can be completed; and
- If the applicant fails to provide a DD214 during the background phase, or if the background investigation reveals a less than honorable discharge, the applicant will be disqualified.

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The Metro Special Police Department (MSPD) is a private law enforcement agency - also known as company police - authorized by the District of Columbia's Municipal Regulations (DCMR) Title 6A, Chapter 11 to provide police, security, and protective services within our jurisdiction. MSPD special police officers (SPOs) are commissioned police officers by the Mayor of the District of Columbia and they have full arrest powers on the property or within the geographical area that they are assigned to protect.

The mission of MSPD is to provide efficient and effective private policing, security, and protective services that foster a safe and secure environment, while ensuring the protection of all persons, properties and buildings, as well as the enforcement of applicable District of Columbia Codes and Municipal Regulations within our jurisdiction. In carrying out our mission, MSPD has developed several positive working professional relationships with various local municipal and federal law enforcement agencies, as well as other emergency management services. Through the utilization of SPOs that are highly educated, skilled, and trained - coupled along with the positive support from the community, strategic partnerships, and evidence based best practices - MSPD is successful in achieving and maintaining its mission.

The motto of our agency is "Taking Pride in Professionalism".

NOTE: This job description is intended as a guide in achieving the goals and objectives of the company and not intended as an all-inclusive list of responsibilities, skill sets or working conditions. The Department reserves the right to modify, add, or remove duties from a particular job(s) and to assign other duties as necessary.

Job Requirements:

- Be a United States citizen by birth or naturalization, at time of application;
- Be at least 21 years of age;
- Be able to read, write, and speak the English language;
- Posses a valid driver's license at the time of application;
- Have reliable means of transportation to and from work;
- Successful completion of comprehensive background investigation;
- Successful completion of a medical and psychological evaluation to include a pre-employment drug screening;
- Posses at least 20/100 vision, correctable to 20/30 in both eyes;
- Must have one of the following:

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- Successfully completed at least 60 semester hours of college credit with coursework in any subject from an accredited college or university, OR
 - Served in the US military, including the Organized Reserves or National Guard for at least two years on active duty and, if separated, have received an honorable discharge; OR
 - Served at least three years in a full-duty status with a full service police department with a federal agency, military police, state police, county police, or local municipality police and have resigned or retired in good standing.
- Experience may be substituted for college credits. Final determination for a waiver of the minimum experience requirement for hiring is case-by-case and at the discretion of MSPD.
 - Have a minimum of three (3) years of experience in the position in which you are applying;
 - Satisfactorily complete pre-assignment, on-the-job, and in-service training programs, as well as any professional development training as required;
 - Special police officers who are armed shall satisfactorily complete an additional forty (40) hours of firearms training;

Preferred Qualifications:

- Strong written and oral presentation skills
- Excellent interpersonal and organizational skills
- Ability to work collaboratively or autonomously
- Ability to work professionally under pressure or stress
- Attentive to detail and observant of surroundings
- Desire to accept responsibility
- Strong commitment to achieving and maintaining this agency's standards
- Preferably bi-lingual
- Previous law enforcement or military experience is a plus

Physical Requirements:

- Ability to work either indoors or outdoors in inclement weather to fulfill contractual requirements;

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- Position requires prolonged standing and walking in the performance of daily activities;
- Ability to bend and lift approximately 50lbs or more;
- Ability to run for short distances;
- Position requires availability to work various shifts, nights, weekends, holidays, and overtime as directed (if necessary);

Primary Duties:

- Provide private police, security, and protective services to various clients as they relate to each client's contractual requirements, to include, but are not limited to;
 - Residential and Gated Communities
 - Commercial Buildings and Corporate Campuses
 - Colleges, Universities, Private Schools
 - Hospitals and other Healthcare Facilities
 - Government Buildings
 - Embassies and Consulates

If you have what it takes to exemplify our motto "Taking Pride in Professionalism", we encourage you to submit an interest card through our online website at the below URL:
<https://metrospd.org/pre-employment-info>